

CHEMISTRY Course – Code of practice

Dr. I. Liakatas

► What you will need for this course:

- the textbook and the study guide (see bibliography in Chemistry Course Outline) available also at the school's book-store
- the Lab Log-book (available at the IB department)
- a lab coat (available also at the school's book-store)
- agenda for daily planning and "to do" notes (you may use one for all subjects)
- Graphic Display Calculator. Not any calculator, only those recommended by your maths teacher
- A4-size plastic cases to hand in homework and lab reports
- note pad with lines and holes on the left side (for the sheets to be filed in the folder)
- a folder only for this course and with 4 partitions for the following subjects:
 - 1) Handouts
 - 2) Lecture notes
 - 3) Homework
 - 4) Tests – Exams
- an active email account and an internet connection

► Class rules:

- be in class in time. 3 minutes after the bell rings, you will not be admitted in class without a permission slip from the administration
- all electronic devices are deactivated and kept in your school bag when you are in class
- respect your classmates. Do not interrupt or insult anyone.

► Rules on laboratory work:

- students without lab coat are not allowed in the chemistry lab
- the chemistry laboratory safety rules **must** be strictly followed
- data are recorded in the Lab Logbook and a copy (yellow page) is handed in to the instructor at the end of the lab work
- lab reports are handed in within 7 days after the lab work is performed
- **lab reports must be the student's own work.** If there is evidence of plagiarism (authenticity of report is not certified), the instructor does not accept the report and the student gets a warning for malpractice.

► Rules on homework assessment:

- the homework is stapled and put in a plastic case before submission
- it must contain:
 - a) the course name and level (SL/HL)
 - b) your name
 - c) submission date
- the corrected homework should be studied and put in the course folder
- **homework submission is compulsory.** Homework is handed in on time, at the set deadline. There is a 10% reduction of the homework grade for every day of delay. No homework is accepted later than 2 days after the set deadline.
- **homework must be the student's own work.** If there is evidence of plagiarism (authenticity of homework is not certified), the homework is not accepted and the student gets a warning for malpractice.
- if a student copies the homework of a classmate, both students get a zero mark and get a warning for malpractice.